

**INFORMATION ABOUT PROCESSING PERSONAL DATA  
OBTAINED VIA [www.reissprofile.pl](http://www.reissprofile.pl) or [www.rmp-polska.pl](http://www.rmp-polska.pl)  
or as a result of contacting the controller by e-mail or phone found on these websites  
OF PERSONS OTHER THAN DATA SUBJECTS**

**The Data Controller**

<b>RMP Polska Instytut Durkalskiego Sp. z o.o. (hereinafter referred to as: "the Institute")</b>			
ADDRESS:	ul. Nobla 9/7 03-930 Warsaw, Poland	<a href="http://www.reissprofile.pl">www.reissprofile.pl</a>	e-mail: <a href="mailto:rmp@reissprofile.pl">rmp@reissprofile.pl</a>
NIP no.:	PL1070028547	REGON no.:	147043308
KRS no.:	000493004	EQUITY:	PLN150,000.00
REGISTERED AT:	DISTRICT COURT FOR THE CAPITAL CITY OF WARSAW, 13 <sup>TH</sup> COMMERCIAL DIVISION OF THE NATIONAL COURT REGISTER		

who fulfils the obligation resulting from Article 14 of the Regulation of the European Parliament and Council 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – hereinafter referred to as "GDPR")

**would like to inform you that they process your personal data obtained from persons other than data subjects in the following cases:**

A. If your data was transferred to the Institute for processing because other person/s contacted the Institute via [www.reissprofile.pl](http://www.reissprofile.pl) or [www.rmp-polska.pl](http://www.rmp-polska.pl) or by phone or e-mail found on these websites in order to establish commercial contacts, business or professional relations or for informational purposes:

1	under Art. 6(1)(f) of the GDPR that is resulting from legitimate interests pursued by the controller or by a third party, which covers: marketing, promotion and development of the Institute's products, establishment, exercise and defence of claims, fraud prevention, transferring data within groups of enterprises, keeping statistics and analyses, ensuring IT security, applying internal processes of legal compliance, audit and advisory processes.
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B. If another person ordered from the Institute services available on [www.reissprofile.pl](http://www.reissprofile.pl) or [www.rmp-polska.pl](http://www.rmp-polska.pl):

1	under Art. 6(1)(b) of the GDPR in order to provide electronic services for you on <a href="http://www.reissprofile.pl">www.reissprofile.pl</a> ,
2	under Art. 6(1)(f) of the GDPR that is resulting from legitimate interests pursued by the controller or by a third party, which covers: marketing, promotion and development of the Institute's products, establishment, exercise and defence of claims, fraud prevention, transferring data within groups of enterprises, keeping statistics and analyses, ensuring IT security, applying internal processes of legal compliance, audit and advisory processes.

C. If the Institute obtained your CV or other data for recruitment purposes via [www.reissprofile.pl](http://www.reissprofile.pl) or [www.rmp-polska.pl](http://www.rmp-polska.pl):

1	under Art. 6(1)(b) of the GDPR that is to fulfil legal obligations imposed on the employer who conducts the recruitment process, should your data be obtained as under Labour Code,
2	under Art. 6(1)(a) of the GDPR that is should you give consent for additional data to be transferred for recruitment processes, e.g. your photo or other detailed data, and for the purpose of keeping the data for future recruitment, provided that the consent has been given in the sent documents or correspondence,
3	under Art. 6(1)(f) of the GDPR that is resulting from legitimate interests pursued by the controller or by a third party, which covers: marketing, promotion and development of the Institute's products, establishment, exercise and defence of claims, fraud prevention, transferring data within groups of enterprises, keeping statistics and analyses, ensuring IT security, applying internal processes of legal compliance, audit and advisory processes, including during recruitment processes.

Your personal data cover data transferred to the Institute by other person(s) when the Institute representative contacted them in order to enter into a commercial, business, professional or informational relationship with you and your data has been transferred to the Institute during the registration or use of any of the functionalities of [www.reissprofile.pl](http://www.reissprofile.pl) portal or [www.rmp-polska.pl](http://www.rmp-polska.pl), when a contract was entered into for you on using [www.reissprofile.pl](http://www.reissprofile.pl) or [www.rmp-polska.pl](http://www.rmp-polska.pl) portal, when products were ordered for you in the online shop at [www.rmp-polska.pl](http://www.rmp-polska.pl) or when data about you was transferred by other persons on their own initiative for recruitment purposes or on your behalf in reply to the job ad.

Your personal data can be transferred to entities which provide the following services for the Institute: marketing, promotion and offer development; technical-informational, analytical, statistical, running an external archive, bookkeeping, audit, as well as to legal advisors or entities entitled to it under the law, under specific circumstances, and recruiting entities for recruitment purposes.

Your personal data will be processed when you use [www.reissprofile.pl](http://www.reissprofile.pl) or [www.rmp-polska.pl](http://www.rmp-polska.pl) portals or for the duration of the contract to use [www.reissprofile.pl](http://www.reissprofile.pl) or [www.rmp-polska.pl](http://www.rmp-polska.pl) portal, or for the period justified to achieve the objectives specified in the table above, and for the period necessary to establish, exercise or defend claims, unless the law requires them to be kept for a longer period of time. In case of data processed for the purposes of future recruitment, they will be processed for no longer than 3 years, counting from the end of the year in which they were transferred.

You can withdraw your consent to process detailed data or data for future recruitment at any time, but data processed before the consent was withdrawn remain to have been processed legally.

You have a right to:

- 1) ask the Controller for: access to personal data, rectification of personal data, erasure of personal data, restriction of processing of personal data,
- 2) object to processing due to your unique situation, unless the Institute demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims,
- 3) personal data portability,
- 4) complain to the Personal Data Protection Office.

Your personal data shall not be subject to profiling or processing for the purposes other than indicated above, nor shall they be transferred to any recipients in third countries or international organisations.